

## Job Description: Field Executive – Tripura

### Background:

EdIndia Foundation ([www.edindia.org](http://www.edindia.org)) is a not-for-profit organization focused on leveraging technology and data analytics to create innovative solutions to impact education at scale. EdIndia believes that Technology has a huge potential to impact government schools at scale. EdIndia Foundation is the strategic CSR arm of Sterlite Power and is a member of the **Global Collective for SEL and Digital Learning** set up by UNESCO.

EdIndia is reaching out to its clientele – teachers in particular and the school education system in general – through its programs **Pragyan**, **Nirnay**, and **Teachable**.

**Pragyan** is intervening in Government Schools and Institutions impacting more than 2 lakh teachers from Maharashtra, Rajasthan, Tripura and Uttarakhand. The project aims to support teachers in enriching their classroom teaching/learning practices by making available teaching ideas and content as well as by discussing relevant issues through various e-platforms.

**Nirnay** is aimed at building a data driven culture in public eco-system. It analyses secondary data already available within the education domain and makes it available to a range of stakeholders to enable clear pedagogic and administrative implications. It is active in Tripura, Mumbai Municipality Arunachal Pradesh and Chhattisgarh.

**Teachable** is a program aimed at pre-service teachers (those studying for Teachership). It is creating content and addressing training requirements for Pre-Service Teachers for Chhattisgarh and Uttarakhand. The project is one of a kind aimed at creating a cadre of skilled **Future Teachers** for India.

A lot of EdIndia's work is focused on Tripura. It is piloting Nirnay as well as an innovative school-community project in 10 tribal villages in the state. It is also planning to initiate programs in Pre-Service Teacher Education in the state. To co-ordinate with the State Head and develop new partnership opportunities in the region, EdIndia is seeking to recruit a **Field Executive – Tripura**.

### Key Responsibilities:

- The Field Executive, reporting to State Head will manage the capacity building of teachers from allocated **government schools**. S/he will manage the delivery of project results and mentor the teachers through **regular school visits and academic support** in English, Math, and Science.
- S/he will work closely with **district and block officials** of the Department of Education, Govt. Of Tripura.
- S/he will be taking regular data from school visits for the measurement of project outputs and intermediate outcomes.
- Other key responsibilities shall include but are not limited to; **Community Engagement, Stakeholder Management, Coordination, and Vendor liaison**.

### Desired Competencies:

- Communicating Information Effectively: Communicates in writing and speaking clearly and persuasively, in English and Bengali/Kokborok. **\*It is mandatory that the candidate is well-versed in Bengali.**
- Has extensive exposure to schools/education system.
- S/he is comfortable with **15 - 20 days** of school visits per month.
- Achieving Quality Results: Sets priorities, develops a work schedule, monitors progress toward goals, and tracks details/data/information/activities.
- Has resided in the past or is currently residing in **North East India**.

### Qualifications:

- Minimum **2-3 years** of experience closely working in the education system.
- Exposure and experience of working in **Math and/or English** subjects (class 6 to 8).
- Exposure to leveraging technology in educational interventions. Hands-on computer skills, including MS Office.
- Masters in the relevant field of **Management/Social Development/Education/Math/English** and experience in working with Government schools are preferred.

**Location:** Tripura

**No. of positions:** 2

**Salary:** Remuneration will be competitive with Indian philanthropy pay scales and will depend upon the candidate's experience levels.

**In case you are interested please click to apply at <https://forms.office.com/r/NgePky9VG>**

and also share your CV on [hr@edindia.net](mailto:hr@edindia.net)

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EdIndia is supported by Sterlite Power and Transmission Ltd. (SPTL<sup>1</sup>) and Sterlite Technologies Ltd. (STL<sup>2</sup>) [BSE: 532374, NSE: STRTECH]. While Sterlite Power is India's leading integrated power transmission developer and solutions provider, STL is a data networks solutions leader that designs, builds, and manages smarter digital networks globally.

<sup>1</sup> <https://www.sterlitepower.com/>

<sup>2</sup> <https://www.sterlitetech.com/>

<sup>3</sup> <https://www.edindia.org/>